



Chapter Self-assessment Form

Self-assessment of Whether the Organizational Culture of Our VVA Chapter Invites Membership Development and Member Involvement

Topic	No Problem	Usually, But Some Slippage	Major Improvement Needed
1. Have regular scheduled meeting?			
2. Provide notice of meeting location and time?			
3. Prior planning for content of BOD meetings?			
4. Provide meeting agenda?			
5. Have proper record keeping procedures (Secretary)?			
6. Have proper record keeping procedures (Treasurer)?			
7. Develop or review chapter programs & Projects?			
8. Greet all members and provide acknowledgement to chapter members for their positive contributions.			
9. Evaluate the content of chapter mailings and publications that are for the membership?			
10. Membership development talked about at chapter meetings?			
Other:			
Other:			

Date of this chapter self-assessment: MO: _____ DAY: ____ YEAR: _____